



January 26, 2010

UPDATE ON UNCOMPENSATED CARE FUNDING POOL FOR OMH-LICENSED CLINICS

Dear Executive Director/Clinic Director:

The Department of Health recently submitted an application to the Centers for Medicare and Medicaid Services (CMS) for a federal waiver expansion of the Diagnostic and Treatment Centers uncompensated care pool. Incorporated into this application is a proposal to include eligible OMH-licensed, non-hospital based clinics. Eligibility for this pool requires that clinics have at least 5% of their visit volume be uncompensated (on an agency-wide basis) as well as timely submission of OMH-required data. [View an overview of the proposed uncompensated care pool.](#)

OMH does not expect the new clinic regulations, including APG reimbursement, to be adopted any earlier than April 2010. Reimbursement from the uncompensated care pool will not begin until implementation of the APG reimbursement system for mental health clinics. However, clinics are still required to submit their uncompensated care data beginning with July 1, 2009 according to the submission schedules provided at the end of this letter. **Please note:** Diagnostic and Treatment Centers participation in the uncompensated care pool is determined by the Department of Health and subject to the uncompensated care pool rules promulgated by DOH. Nevertheless, OMH is still requiring that D&TCs submit their mental health clinic uncompensated care data to OMH using the submission schedules and process explained within this letter.

All D&TCs and free-standing Article 31 clinics will submit visit volume data to OMH through the Mental Health Provider Data Exchange (MHPD). MHPD is a web-based application that most providers already use. The uncompensated care portion of this reporting system will become available on or about January 28, 2010. The deadline for submission of visit data for the collection period July 1, 2009 through December 31, 2009 is March 1, 2010. [Visit the MHPD home page.](#)

In addition, as explained in the NYS CFR Interagency Committee transmittal letter dated October 2009, OMH has added a new schedule to the CFR, OMH-4 (Units of Service by Payor by Program/Site) to be completed for each OMH licensed Clinic program reported on the CFR beginning with CY2009. The new CFR form does NOT substitute for agency's data submission through MHPD (for the submission dates shown below). Each Agency will enter the visit data at the Operating Certificate Number (i.e., main clinic) level. Any operating certificates signifying a satellite location will be combined with the "main" program (signified by the same Op Cert number, generally with an "A" suffix).

Please follow the directions below for MHPD access:

- **If you or the staff you are designating to enter the uncompensated care data have not previously used MHPD, a new user** can register by clicking on the MHPD link above and clicking "Self-register".
 - In order to register you will need your "Facility Control ID for MHPD". This ID has been given to all provider/facility directors.
 - In the COMMENT section of the self-registration data entry screen you must input "Access to Uncompensated Care Reporting".
- When registering it is recommended that you also click on "Training" or [visit the MHPD training webinar schedule and registration page.](#)
- **Existing MHPD users** will already have access. A separate registration is not necessary.

- [User manual for the MHPD reporting tool](#)
- Any questions regarding the use of the MHPD system, whether you are an existing or new MHPD user, should be directed to the OMH Helpdesk at 1-800-HELP-NYS (1-800-435-7697) or [email the Help Desk](#)
- Any questions regarding clinic restructuring or the anticipated uncompensated care pool should be [emailed to clinic restructuring staff](#) or call Gwen Diamond at 518-474-6911.

DATA SUBMISSION SCHEDULES

Article 31 Clinic Providers who are July-June CFR Filers:

Collection Dates of Uncompensated Care Visits	Filing Begin Date	Filing Deadline	Uncompensated Care Payment Period	Collection Instrument
July 2009 - December 2009	Jan. 28, 2010	March 1, 2010	CY 2010	MHPD Data Entry Survey
January 2010 - June 2010	Nov. 11, 2010	Dec. 31, 2010	CY 2011 and 2012	MHPD Data Entry Survey/CFR Schedule OMH-4 (July 2009 – June 2010)
July 2010 - June 2011	Submitted in CFR	Dec. 31, 2011	CY 2013	CFR – Fiscal Year 2010 - 2011

Article 31 Clinic Providers who are calendar year CFR filers:

Collection Dates of Uncompensated Care Visits	Filing Begin Date	Filing Deadline	Uncompensated Care Payment Period	Collection Instrument
July 2009 - December 2009	Jan. 28, 2010	March 1, 2010	CY 2010	MHPD Data Entry Survey/CFR Schedule OMH-4
January 2010 - June 2010	Nov. 11, 2010	Dec. 31, 2010	CY 2011	MHPD Data Entry Survey
January 2010 - December 2010	Submitted in CFR	June 1, 2011	CY 2012	CFR – CY 2010

Sincerely,

Norman Brier
 Director, Financial Planning
 Office of Mental Health

cc: Field Office Directors
 Field Office Fiscal Staff